

Job Title
Food & Beverage Associate

Department
Food & Beverage

Location
Chikmagaluru/Kabini

Reports To
F&B Supervisor

Job Purpose

The F&B Associate is responsible for delivering warm, attentive, and personalized service to guests while maintaining the highest standards of quality, hygiene, and professionalism in line with luxury resort expectations.

Key Responsibilities

Guest Service

- Provide courteous, efficient, and personalized food and beverage service
- Welcome guests warmly and assist with seating and menu selections
- Take accurate food and beverage orders and relay them promptly
- Serve food and beverages as per resort service standards

Service Operations

- Ensure proper table setup, cleanliness, and presentation
- Maintain service stations and ensure adequate mise en place
- Follow service sequences and SOPs during all meal periods
- Coordinate with kitchen and bar teams for smooth service flow

Guest Experience

- Anticipate guest needs and respond promptly to requests
- Handle guest feedback professionally and inform supervisors when required
- Maintain a positive, professional attitude at all times

Hygiene & Safety

- Follow food safety, hygiene, and sanitation standards
- Ensure cleanliness of dining areas, equipment, and utensils
- Adhere to health, safety, and resort policies

Teamwork & Support

- Work collaboratively with colleagues to ensure seamless operations
- Support supervisors and captains during peak service periods
- Assist in events, banquets, and special functions as required

Qualifications & Experience

- Diploma or Degree in Hotel Management or Hospitality preferred
- **1–3 years** experience in food & beverage service, preferably in a luxury hotel or resort
- Freshers with good attitude and communication skills may also be considered

Skills & Competencies

- Good communication and interpersonal skills
- Guest-oriented mindset with attention to detail
- Ability to work in a fast-paced environment
- Flexibility to work shifts, weekends, and holidays
- Team player with a positive attitude

Grooming & Appearance

- High standards of personal grooming and hygiene
- Professional appearance in line with luxury resort grooming standards

