



VARCA, GOA

## ADVANI HOTELS AND RESORTS (INDIA) LIMITED ARCHIVAL POLICY

### 1. Preface

The board of directors (the “**Board**”) of Advani Hotels and Resorts (India) Limited (the “**Company**”) has adopted this ‘Archival Policy’ for the archival of documents of the Company in accordance with the provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended from time to time (“**Listing Regulations**”), (the “**Policy**”).

### 2. Purpose of the Policy

Regulation 46(1) of the Listing Regulations mandates that every listed company shall maintain a functional website containing the basic information about the Company. The purpose of this Policy is to establish the framework needed for effective archival of documents of the Company required in terms of the Listing Regulations and other laws and statutes applicable to the Company.

### 3. Definitions

Words and expressions used but not defined in this Policy, shall have the same meaning as ascribed to them in the Listing Regulations, the Securities and Exchange Board of India Act, 1992, the Securities Contracts (Regulation) Act, 1956, the Companies Act, 2013, rules and regulations made thereunder and/or any other law applicable to the Company for the time being in force.

### 4. Archival

All events / information disclosed by the Company to the stock exchanges, on which the Company is listed, under Regulation 30 of the Listing Regulations and made in line with the Company’s ‘Policy for determination of materiality of events or information’ and any other regulations shall be hosted on the website of the Company for a minimum period of 5 (five) years or for such longer period as may be mandated under law from the date of uploading of the same on the Company’s website (the “**Mandatory Hosting Period**”).

After completion of the Mandatory Hosting Period, the disclosed information shall be archived for a further period of 1 (one) year (the “**Archival Period**”). Thereafter, such events or information may be removed from the website of the Company.

However, if the disclosure requires a longer storage, the same will be considered and approved by the Board.

### **Disclosures made under other statutes / legislations**

All events or information required to be uploaded on the Company's website in pursuance of any other statute / legislation / regulation, shall be hosted on the Company's website for such period as mandated by that statute / legislation / regulation etc.

In cases where the concerned statute / legislation / regulation does not prescribe any period of archival, the required data shall be archived for a minimum period of 1 (one) year from the date of uploading or till the time it is relevant, whichever is later.

After the minimum period for hosting as required under the concerned statute / legislation / regulation has elapsed, such information shall be archived for a period of 1 (one) year and post the Archival Period, the same may be removed from the website of the Company.

### **5. Communication of this Policy**

This Policy shall be published on the website of the Company.

### **6. Amendment /Revision in Policy**

The Policy would be reviewed atleast once in every 3 (three) financial years by the Board of Directors. Any change in this Policy shall be approved by the Board. The Board may, subject to the applicable laws, amend any provision(s) or substitute any of the provision(s) with the new provision(s) or replace the Policy entirely with a new Policy. In the event of any conflict between the provisions of this Policy and the Listing Regulations, as amended from time to time, the Listing Regulations shall prevail over this Policy and the part(s) so repugnant shall be deemed to be severed from the Policy and the rest of the Policy shall remain in force.

This amended Policy is approved and adopted by the Board in its meeting held on August 1, 2025 and shall come into effect immediately.